

BOARD OF FINANCE

August 18, 2010

Minutes of the Regular Meeting of the Board of Finance held at 7:00 P.M., on Wednesday, August 18, 2010.

Members Present: First Selectman Freda, Mr. Monico, Mr. Hallahan, Mr. Pieper, Ms. Vissicchio, Mr. Lianos

Members Absent: Mr. Kohlhepp

Also Present: Director of Finance Edward J. Swinkoski

The following materials were either mailed to the members prior to this meeting or distributed at this time.

1. Agenda – August 12,, 2010
2. Minutes of the Special Meeting held on June 16, 2010
3. July 31 , 2010 - Report of Budget
 - Report of Revenue
 - Special Funds
 - Board of Education Accounting
4. Schedule of Expenditures Compared to Budget FYE June 30, 2010
5. Draft Resolution, Budget Transfers FY 2009-2010
6. Letter, August 13, 2010- Unaudited Final Reports FY 2009-2010
7. June 30, 2010
 - Report of Budget - Final
 - Special Funds Report - Final
 - Report of Revenue - Final
 - Bd/Ed Accounting – Final
 - Tax Collection Report
 - Preliminary Financial Statements (1)
 - Budget and Expenditures Recap

MINUTES

After a brief discussion of the Minutes of the Special Meeting held on June 16, 2010, Ms. Vissicchio moved their acceptance, seconded by Mr. Lianos.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes

OLD BUSINESS

DRAFT RESOLUTIONS FY 2009-2010 BUDGET TRANSFERS

Mr. Monico said that most departments were under budget. He explained that Department Heads are now thinking as a group and not as individuals. Mr. Freda thanked the Department Heads for their cooperation in reducing costs. Mr. Freda said that the Town ended the fiscal year with a \$1.5 million surplus. The majority of the \$1.5

million surplus is the result of an insurance refund from The Hartford. The surplus brings the fund balance to 10.1 percent. Mr. Freda said that our auditors recommend a fund balance of 8 percent, so the difference (2.1%) will be used for next fiscal year's capital expenditures which will minimize the tax burden on residents. He also said the Board of Education had a surplus of \$460,883 (after \$200,000 transfer to BOE Capital Improvement Fund). This special fund will also lessen the burden on taxpayers.

Ms. Vissicchio said that she wanted a summary of the Board of Education's surplus so that we have a better understanding for next year's budget.

Mr. Hallahan said he was happy with the outcome of last year's budget and credited the First Selectmen and Department Heads for reducing their costs.

Mr. Lianos then moved the following:

RESOLVED: That the Board of Finance approves adjustments in the appropriations of certain line items in the fiscal year 2009-2010 Budget, transferring amounts under \$20,000. to accounts as follows:

Budget Transfers	<u>\$601,293.01</u>
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Seconded by, Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes

Mr. Lianos then moved the following:

RESOLVED: That the Board of Finance approves adjustments in the appropriations within the same department in the fiscal year 2009-2010 Budget, transferring amounts over \$20,000 to accounts as follows:

Budget Transfers	<u>\$240,133.31</u>
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Seconded by, Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes

Ms. Vissicchio then moved the following:

RESOLVED: That the Board of Finance recommends the following adjustments in appropriations of certain line items among the various departments in the 2009-2010 Budget transferring amounts over \$20,000. as follows:

Budget Transfers \$380,105.96

Seconded by, Mr. Lianos.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes

Ms. Vissicchio then moved the following:

RESOLVED: That the Board of Finance approves the following expenditures from the Contingent Fund of the fiscal year 2009-2010 Budget to accounts, as needed, as follows:

\$250,000.00

And, that the Board of Selectmen be requested to call a Special Town Meeting (or include same on the agenda of the Annual Town Meeting) to act on this recommendation.

Seconded by, Mr. Lianos.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes

OTHER

Mr. Monico gave an update on the Quebecor bankruptcy issue. Mr. Monico explained that the Town did not file a Proof of Claim on time and therefore was precluded by law from ever making a claim. Mr. Monico was able to ascertain that the Town Attorney was aware of the bankruptcy claim and recommended to the First Selectman that she engage another attorney that was more up to speed on bankruptcy procedures. The Town Attorney told the First Selectman that she should move forward on this issue. No action was ever taken. Mr. Monico said he doesn't understand why it happened and cannot determine the reason.

Attorney Jeffrey Donofrio said that the Town would have recouped \$285,000 of the \$361,546 due in personal property taxes from Quebecor because it was a priority tax claim. The interest is a non-priority claim and therefore not recoverable. He explained that you don't have to be a lawyer to file a Proof of Claim. It is a fairly easy procedure.

NEW BUSINESS

REPORT OF BUDGET, REVENUE, SPECIAL FUNDS AND BOARD OF EDUCATION ACCOUNTING JULY 31, 2010

Mr. Swinkoski referred to these reports stating that tax collections at the end of July were 44.9%. Mr. Swinkoski reviewed the overexpenditure report in detail. Further discussion followed. These reports were accepted as presented.

OTHER

Mr. Monico said that he would like to reschedule the September 15th Board of Finance meeting to September 22nd. Board members agreed to the date change.

PUBLIC COMMENT

Discussion followed for approximately 15 minutes with residents asking questions and making recommendations.

There being no further business to come before the Board, Mr. Lianos moved to adjourn the meeting at 8:20PM, seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes